

## **List Serve Friendly Guidelines**

The purpose of the Strawberry Creek list serve is to build and strengthen our community. "Our community" is Strawberry Creek Meeting. We want to connect our hearts in both emailing and reading the emails.

### **The Message**

The basic rule is, if it is appropriate for our announcements after meeting, it is appropriate for the list serve. Like with announcements, please begin by giving your name.

We welcome posts about:

- The larger Quaker community and nearby Meetings.
- Strawberry Creek
- Members of our community; what you need, services you are offering, things you are selling, and opportunities to connect with you.

### **The Format**

Please do:

- Sign any emails you send to the list serve with your name even if it is in your email address.
- Include an explanation at the top of messages you are forwarding it to us. How does it speak to you and why do you choose to send it to us?
- Reply just to the sender. If you want to "Reply All", reflect on whether the entire meeting needs your response.

### **Joining**

The general practice has been that anyone in the Strawberry Creek Meeting Directory may join the List Serve by making a request to [website@strawberrycreekfriends.org](mailto:website@strawberrycreekfriends.org)

For those who missed the annual deadline for inclusion in the current Directory, to be included in the next upcoming Directory please provide your contact information to the Meeting's Database Coordinator. Persons whose inclusion in the next Directory is pending, may also join the List Serve.

Others who wish to be on the Meeting List Serve may receive List Serve messages, but usually do not have access to post directly to the List Serve (messages will be monitored prior to posting).

*Updated May 2024, Communications Committee*